

Registration / Course

<u>Course</u>	<u>Date</u>
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**Personal Information**

**TERMS OF PARTICIPATION**

Title \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Profession \_\_\_\_\_

Date of birth \_\_\_\_\_

Address \_\_\_\_\_

Institution \_\_\_\_\_

Street \_\_\_\_\_

City, ZIP-code \_\_\_\_\_

Country \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Course Fee \_\_\_\_\_ EURO

**REGISTRATION**

Please complete the registration form and send it back via fax or post. You will promptly receive a registration confirmation. Once you have received the confirmation, the registration is binding.

**PAYMENT**

You will get an invoice before the course starts (unless other payment terms are agreed). The amount due is payable immediately, without any deductions. The registration fee includes payments for teaching personnel, utilization of training systems and instruction documents.

**CANCELLATION OF REGISTRATION BY THE ATTENDEE**

Cancellation policy is:  
Cancellation more than 28 days prior to course commencement – no penalty. Cancellation 14-28 days prior to course commencement – 25% penalty. Cancellation 1-13 days prior to course commencement – 50% penalty. Cancellation must be notified in writing. If a delegate is unable to attend, he can nominate an alternative attendee for the course (without penalty). Please notify the cmr-academy in writing of this! The right to cancel due to extraordinary circumstances is not affected by the above.

**CANCELLATION OF REGISTRATION BY THE CMR-ACADEMY**

The cmr-academy has the right to cancel courses at any time. The cmr-academy will provide you with information about cancellation or changes in programs or lecturers as early as possible. In case of cancellation by the cmr-academy, the registration fee will be refunded in full. Alternatively, the registration fee can be credited to another cmr-academy course of your choice. Any additional claims of compensation are excluded unless a deliberate act of gross negligence by the cmr-academy can be proven.

**USAGE RIGHTS**

Instructions, training documents and data will be handed out at the beginning of each course. These materials and all other material or data obtained during the course are copyright of the cmr-academy. Reproduction and distribution of materials is prohibited without prior written permission of the cmr-academy.

**GENERAL TERMS**

Any sub-agreements, amendments and/or additions of this contract have to be in writing. This applies also to the renouncing of the requirement of form.

If any particular terms of this contract are void or not feasible, the other terms are not affected. In this case, the parties commit to substitute the effectless clause through an effective one, which comes near the whole purpose of the contract.

Jurisdiction and place of execution for all commitments of this contract is Berlin.

Course fees are payable using bank transfer after receipt of the invoice.

\_\_\_\_\_ place / date      \_\_\_\_\_ signature

## **CMR-Academy Course Dates 2012**

**Complete Course 1:** Part1: 27.02.2012 - 05.04.2012  
Part2: 06.04.2012 – 20.05.2012

**Complete Course 2:** Part1: 22.10.2012 - 30.11.2012  
Part2: 01.12.2012 - 13.01.2013

**Compact Course A:** 27.02.2012 – 02.03.2012

**Compact Course B:** 27.08.2012 – 31.08.2012

**Compact Course C:** 22.10.2012 – 27.10.2012